



**Fenton  
Downtown  
Development  
Authority**

City of Fenton – Downtown Development Authority  
Business Development Committee Meeting of Tuesday May 3, 2011  
10:00 a.m. - Conference Room - City Hall

**AGENDA**

1. Call to Order
2. Minutes from the January 13 and January 21, 2011 meetings
3. Presentation from Rex Rogers regarding 106 Shiawassee
4. Closed session to discuss the purchase of property
5. Adjournment



**Fenton  
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**FENTON BUSINESS DEVELOPMENT COMMITTEE PROCEEDINGS**

3:00 p.m.

Tuesday

January 13, 2011

The meeting was called to order at 3:00 p.m. by Chairman Schmidt.

**ROLL CALL:**

**PRESENT:** Schmidt, Saule, James

**OTHERS:** Michael Burns, Assistant City Manager/DDA Director, Ben Smith, City Councilman

**Agenda Items**

**Minutes**

Motion by Saule, supported by Schmidt to approve minutes from the December 7, 2010 Business Development Committee meeting.

**MOTION PASSED ALL AYES**

**Indoor Skate Park**

Shaun and Tera Hamilton made a presentation to the committee about their proposed idea of an indoor skating facility. They are asking for a contribution from the Downtown Development Authority to assist them with starting up the facility. They informed the committee that this would be the first facility of this sort in Michigan. There are also very few facilities nationwide.

Burns informed the committee that it is rare for DDA's to provide contributions for this, there may be opportunities where the DDA could provide public infrastructure to assist. However, there would have to be a justifiable need for that. James recommended that if the DDA was interested in this, we should gather information from our attorney to discuss our legal options.

**106 W. Shiawassee Ave**

Polly Sheppard came to the committee asking whether or not the DDA would be interested in temporarily leasing the building for the Fenton Presbyterian Church to open a third world goods store. She presented the idea and a business concept they are planning to follow.

Burns and Schmidt mentioned to Sheppard that the property is part of a larger development in the future. They informed her that the building in its current state is not part of the plans for Downtown. Sheppard acknowledged that and was willing to discuss this if the DDA was interested.

Saule asked what our costs and taxes were for the building. Burns informed him that property taxes for the building when it was a commercial use were about \$2,400 per year. The DDA pays for utilities right now and Burns was unsure what the exact amount was.

Sheppard also stated that they would need to have an inspection of the facility to determine what the building needs are. Saule asked if Brad Hissong could do an inspection of the facility since the DDA owns

it. Burns stated that he could ask Hissong to complete an inspection and would provide a report to the Committee in 30 Days.

**ADJOURNMENT:**

The meeting adjourned at 4:57 PM.

Respectfully submitted by,  
**Michael T. Burns**  
Michael T. Burns  
Assistant City Manager/DDA Director



**Fenton  
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**FENTON BUSINESS DEVELOPMENT COMMITTEE PROCEEDINGS**

11:00 a.m.

Friday

January 21, 2011

The meeting was called to order at 11:00 a.m. by Chairman Schmidt.

**ROLL CALL:**

**PRESENT:** Schmidt, Saule, James

**OTHERS:** Michael Burns, Assistant City Manager/DDA Director, Mark Burzych (via Telephone)

**Agenda Items**

**MOTION PASSED ALL AYES**

**Old Fire Hall**

Burns presented the Committee with an agreement for the Old Fire Hall. Burns discussed the agreement with the Committee. He also discussed issues regarding the insurance coverage by the Old Fire Hall by Michigan Brewing Company. These matters are being addressed with our representative at the Michigan Municipal League Insurance Pool.

Both Saule and James observed in the restrictive covenants that the legal description for the Old Fire Hall includes the entire building, the parking lot and property surrounding the Old Fire Hall. Since the agreement for the Old Fire Hall was roughly 10 feet surrounding the structure, the Committee directed Burns to contact Brian Schaltz from Field to Finish to see if a survey could be done by Wednesday evening.

Burns contacted Brian Schaltz during the meeting to see if he was available and if the necessary work was possible. Schaltz said it would and he would meet with Burns this afternoon.

Motion by Saule and seconded by Schmidt to recommend to the DDA Board to approved the lease pending the for the Old Fire Hall pending the approval of issues relating to surveying the building and property and to address insurance concerns.

**MOTION PASSED ALL AYES**

**ADJOURNMENT:**

The meeting adjourned at 12:30 PM.

Respectfully submitted by,  
**Michael T. Burns**  
Michael T. Burns  
Assistant City Manager/DDA Director