

**CITY OF FENTON COUNCIL WORK SESSION PROCEEDINGS**  
**Monday, August 5, 2019**  
**City Hall Conference Room**  
**301 South LeRoy Street**  
**7:30 PM**

Mayor Osborn called the meeting to order at 7:30 PM.

**ROLL CALL:**

Present: Bottecelli, Draves, Grossmeyer, McDermott, Osborn, Smith.  
Absent: Lockwood (excused).  
Others Present: Lynn Markland, City Manager; Mike Reilly, Building/Zoning Administrator; Dan Brisson, Deputy DPW Director.

**PUBLIC COMMENTS** – Shelly Day regarding the Veteran’s Memorial grant application.

**APPROVAL OF VETERAN’S MEMORIAL COMMITTEE TO SUBMIT A GRANT APPLICATION TO THE COMMUNITY FOUNDATION OF GREATER FLINT, FENTON FUND** - Osborn advised the grant request is for \$5,000. Shelly Day advised the grant will be used for marketing materials such as; bricks that will be for sale, website, videos, banners brochures and flyers.

A motion was made by Osborn and seconded by Draves to approve the Veteran’s Memorial Committee to submit a grant application to the Community Foundation of Greater Flint, Fenton Fund.

YEAS: Draves, Grossmeyer, McDermott, Osborn, Smith, Bottecelli.  
NAYS: None.  
ABSENT: Lockwood. **Motion carried by a roll call vote.**

**BUILDING/ZONING DEPARTMENT PURCHASES** – Reilly advised there was discussion in April regarding changes to the office spaces and the purchase of office furniture for the department. A proposal from was obtained from Space Inc. that included grade A & B furniture, which was thought to be acceptable. Upon further investigation, it was determined grade A is the lowest grade of furniture, D being the highest grade.

Reilly contacted NBS Commercial Interiors who recommended Steelcase furniture which is of a higher quality. The Steelcase product is \$3,000 higher for a better grade of furniture.

McDermott inquired if the expenditure was in the budget. Markland advised the additional \$3,000 was not in the budget, however would be covered with the surplus funds as previously discussed.

A motion was made by Grossmeyer and seconded by Smith to approve the improvements to the Building/Zoning Department at a cost of \$47,966.76.

YEAS: Grossmeyer, McDermott, Osborn, Smith, Bottecelli, Draves.  
NAYS: None.  
ABSENT: Lockwood. **Motion carried by a roll call vote.**

**STREET ADMINISTRATOR FOR ACT 51 APPOINTMENT RESOLUTION** – Brisson advised the Michigan Department of Transportation requires there be a designated street administrator at all times. Dan Czarnecki was the administrator until last month. Brisson requested council appoint him as the street administrator and execute the resolution for designation.

A motion was made by Osborn and seconded by McDermott to approve the Resolution to designate Dan Brisson as the Street Administrator for the City of Fenton.

YEAS: McDermott, Osborn, Smith, Bottecelli, Draves, Grossmeyer.

NAYS: None.

ABSENT: Lockwood.

**Motion carried by a roll call vote.**

### **COUNCIL MEMBER COMMENTS**

McDermott reminded all to vote on Tuesday.

Osborn reminded all of the Taste in Fenton on Wednesday and Back to the Bricks on Thursday.

Osborn asked for a moment of silence for the families and victims of the El Paso and Dayton shootings and offered our condolences.

**CALL TO THE AUDIENCE** – None.

Meeting adjourned at 7:45 PM.

---

Mayor Sue Osborn

---

City Clerk, Sue Walsh

Date Approved: August 12, 2019