

FENTON DOWNTOWN DEVELOPMENT AUTHORITY

**Special Board Meeting
Tuesday, August 29, 2017
City Hall Council Chambers
301 South LeRoy Street
6:00 PM**

Chairman Craig Schmidt called the meeting to order at 6:00 PM.

ROLL CALL

Present: Bertschy, Henderson, James, Owocki, Parker, Schmidt, Steffey, Strayer, Thompson
Absent: Bayer, Green, Osborn
Others Present: Michael Hart, DDA Director/Assistant City Manager;
Lynn Markland, City Manager; Jennifer Kienast, Recording Secretary;
Ghassan Saab and Elizabeth Saab, Corlin Builders

DIRECTOR'S REPORT

Michael Hart reported he will be travelling to New York on Thursday, so there will be no Friday memo this week. Hart will be reachable 24/7 while out of town.

Hart also reported that the new DPW/DDA labor person Sarah Angus will be introduced at the September Board meeting. Hart reported she is doing a great job and brings many skill sets to the position.

ELIZABETH STREET CONNECTOR UPDATE

Hart reported that in order to get better pricing, they bid two jobs in one. One was for the LDFA Industrial Park and one was for the DDA Elizabeth Street Connector. No bids were received, therefore the projects may possibly be rebid in late winter or early spring. Steffey asked where the projects are posted. Markland replied that they are posted on a construction listing website used by engineering firms. Companies are busy right now and unfortunately there are less companies over all since the recession.

FAÇADE GRANT APPLICATION FOR 121 FIRST STREET

Hart reported on the recommendation received by the City Planner based upon Administrative review. The Design Committee met last week and had good conversation on this project as well as our processes. Hart read his memo and recommendation. Saab provided an elevation and paint color samples. The "Peppercorn" color will be on the sides and rear of the building. The bricks will remain as is and the canvas awnings and trim will be black.

Schmidt called for questions while Saab is present. Markland asked what kind of tenants they are looking for. Saab commented that they will likely be retail. This location is not ideal for a restaurant, but possibly carry out only. Saab is looking to attract daytime visitors.

Bertschy inquired about parking. Saab commented that all parking in that area is Municipal parking.

Motion by Bertschy and Supported by Strayer to approve fully funding the façade grant application at an amount of \$8,500.

All Aye's – None Opposed

Motion Carried by Voice Vote

COMMUNITY CENTER IMPROVEMENT UPDATE

Hart reported that the Community Center improvement update was sent to the Board in a weekly memo along with an attachment. Hart presented the conceptual drawing of the improvements to be made. It will be a transformative project. An attractive hardscape, community gathering place with a permanent sculpture and fountain is in the works. The sculpture portion is scheduled to be installed in October with the concrete pad for it being installed sooner to allow for it to cure properly. A fire hydrant has been removed. Due to unfavorable soil conditions and concern over sculpture stability, two trees will need to be removed. To respect the design and heritage of the Community Center and its architect, there will potentially be a Saarinen design in some of the concrete. Personalized brick pavers will be available again for purchase from the Community Center to be placed in the area of the fountain.

Bertschy inquired when this might be announced to the public. Markland replied that an unveiling has not been scheduled yet, but possibly early October/Homecoming week.

Strayer inquired about the maintenance cost of the fountain and the extensive maintenance that fountains require. Markland replied that the conceptual design calls for it but that they are still exploring the long term costs. Hart appreciated the feedback.

CALL TO THE AUDIENCE

No requests to speak were made.

BOARD COMMENTS

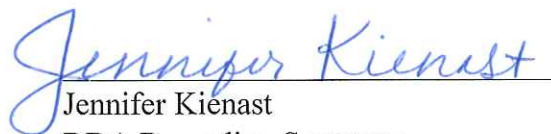
Hart shared that he received a letter of resignation from DDA Board Member Jeff Canever. Hart also shared that he thanked Jeff for his years of service to the DDA.

Strayer mentioned that the Design Committee will also be one person down. Hart replied that a Committee of odd numbers work well and will continue well with the existing three members.

Meeting was adjourned at 6:33 PM



Craig Schmidt
DDA Chairman



Jennifer Kienast
DDA Recording Secretary

Date Approved: 9/19/2017