

CITY OF FENTON COUNCIL PROCEEDINGS
Monday, November 14, 2016
City Hall Council Chambers
301 South LeRoy Street

Mayor Osborn called the meeting to order at 7:32 PM.

The invocation for the evening was the Lord's Prayer and was followed by the Pledge of Allegiance.

Present: Draves, Jacob, Lockwood, McDermott, Osborn, Smith.

Absent: Grossmeyer (excused).

Others Present: Lynn Markland, City Manager; Stephen Schultz, Legal Counsel; Bob Cairnduff, Fire Chief and Dan Czarnecki, Director of Public Works.

MAYOR'S COMMENTS – Osborn reminded all that Jinglefest is coming up on December 3rd and wished all a Happy Thanksgiving. She asked that a discussion regarding the cemetery perpetual care fund be placed on the December Council work session agenda.

CITY MANAGER'S REPORT – Markland commented on the following:

- A 'Ladies Night Out' event was held downtown this past Friday. The event had a good turnout and received positive feedback.
- Mike Hart has been hired as the Assistant City Manager/DDA Director; he is scheduled to start on December 12th.

COUNCIL MEMBER COMMENTS

Smith commented regarding the dog park. She stated conversations on social media convey that the park is a Fenton Township park. Lockwood responded it is a regional park and information about the park will be released via the City's social media accounts and website. She stated Linden will be doing the same thing and that should help clear up any inaccuracies and also commented information about the park will be available at Jinglefest.

Lockwood congratulated Dave Lossing for his years of service to the City of Linden. She thanked Rotary for their Veterans Day breakfast and thanked the VFW for their ceremony at Oakwood Cemetery. She stated the schedule for Jinglefest will be available at the next Council meeting.

McDermott congratulated the Fenton Girls Volleyball team for advancing to the quarter finals. He stated a craft show will be held at State Road Elementary which is an annual fundraiser to support their PTO.

Draves asked if Council could arrive at 7 PM the night of the December 12th City Council meeting to meet the new Assistant City Manager/DDA Director.

LEGAL COUNSEL REPORT – Schultz commented his office is working on three projects – the Crust property swap; the sale of land to the Fenton Hotel and the Cornerstone II project.

CITIZEN COMMENTS – None.

CONSENT AGENDA

Osborn reviewed all items that were on the Consent Agenda.

A motion was made by Lockwood and seconded by McDermott to approve the consent agenda containing the following items:

- Authorize payment of invoices in the amount of \$179,636.13.
- Approve and place on file the minutes of the September 29, 2016 Oakwood Cemetery Board meeting; the October 24, 2016 City Council meeting and the November 7, 2016 City Council work session.
- Appoint Adam Hartley to the Parks and Recreation Board.

YEAS: Draves, Jacob, Lockwood, McDermott, Osborn, Smith.

NAYS: None.

ABSENT: Grossmeyer. Motion carried by a roll call vote.

SILVER LAKE ROAD LED LIGHT INSTALL

Czarnecki stated the City has new LED retrofit lights to be installed on Silver Lake Road in the decorative street light poles. It is necessary to have an electrician install the retrofit kits and he would also like the plug outlets inspected and replaced as necessary. Czarnecki recapped the work to be performed by the successful bidder and stated there are 92 decorative streetlight fixtures that will be changed from incandescent fixtures to Lumecon LED Retrofit units. The work is to be completed by December 2nd.

Two bids were received and opened today at 11:00 AM with the following results:

Craftsman Electric	\$93.70 per fixture	\$8,620.40
	\$55 per GFCI	<u>\$2,530.00</u>
	TOTAL	\$11,150.40
Chapple Electric	\$140.00 per fixture	\$12,880.00
	\$65 per GCFI	<u>\$ 2,990.00</u>
	TOTAL	\$15,870.00

A motion was made by Smith and seconded by Draves to award the bid to change out the decorative streetlight fixtures and GFCI outlets to Craftsmen Electric for \$11,150.40. Motion carried by a voice vote.

SEWER TRUCK REPAIR

Czarnecki stated the DPW is experiencing issues with the water pressure pump on the sewer vacor truck, which is used to clean out sewer blockages. Small pieces of plastic have been coming out of the water that passes through the pump and there has been a reduction in pressure. The City contacted the supplier, Jack Doheny Companies who indicated the issue sounds like internal parts of the pump are coming out. They provided an estimate of \$12,625 to install a rebuilt pump and other necessary valves. The work will take approximately 3-4 days to complete.

Czarnecki stated this is a critical piece of equipment used for emergencies when property owners call about sewer backups. The Village of Holly has indicated the City can use their sewer truck while the City's truck is being repaired.

A motion was made by Smith and seconded by Jacob to approve hiring Jack Doheny Companies to perform the necessary repairs to the sewer vacator truck. Motion carried by a voice vote.

CHRISTMAS TREE TOPPER AND EXTENSION PURCHASE

Markland stated a few years ago, a new Christmas tree was purchased for the downtown area. The tree is 20 feet tall and is usually located on the Community Center property. What is being requested tonight is approval to purchase a three foot extension and topper for that tree as well as purchasing a topper for the tree on Silver Parkway. The total cost for the extension and two toppers is \$4,003.15.

McDermott asked where the funds for this purchase will come from. Markland responded the general fund.

Osborn asked if this purchase was budgeted. Markland responded no. McDermott asked if the funds are available in the general fund to cover this purchase. Markland responded yes.

A motion was made by Draves and seconded by Osborn to approve the purchase of a tree extension and two tree toppers from Wintergreen Corporation in the amount of \$4003.15. Motion carried by a voice vote.

Council discussed the importance of having funds available to beautify the downtown area now that the streetscape project is complete. A discussion will take place this winter with the City Manager and DDA regarding how to fund decorations, flowers, etc. for the downtown area, which should eliminate the need to ask for additional funds throughout the year.

JINGLEFEST FIREWORKS PERMIT

A motion was made by McDermott and seconded by Jacob to approve a fireworks permit for Zambelli Fireworks to conduct a fireworks display at Jinglefest on Saturday, December 3, 2016. Motion carried by a voice vote.

CALL TO THE AUDIENCE – None.

Meeting was adjourned at 8:07 PM.

Mayor Sue Osborn

City Clerk, Renee Wilson

Date approved: November 28, 2016