

FENTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Tuesday, April 17, 2018
City Hall Council Chambers
301 South LeRoy Street
6:00 PM

Chairman Craig Schmidt called the meeting to order at 6:04 PM

ROLL CALL

Present: Bertschy (*by phone*), Green, Henderson, James, Osborn (*by phone*),
Owocki, Parker, Schmidt, Steffey, Strayer, Thompson
Absent: Pushman (*excused*)
Others Present: Michael Hart, DDA Director/Assistant City Manager;
Lynn Markland, City Manager; Jennifer Kienast, Recording Secretary

DIRECTOR'S REPORT

Michael Hart presented a handout for the REJUV AVE SPA project at the corner of Mill & Adelaide streets. Council is supportive of this project. City property next door has been provided to REJUV AVE SPA for their use at their own risk.

FINANCIAL REPORT

Craig Schmidt reviewed the financial report from the packet.

CONSENT AGENDA

Craig Schmidt reviewed consent agenda items including bill authorization in the amount of \$8,328.10 and meeting minutes of March 27, 2018.

Motion made by Strayer and Supported by James to approve the consent agenda as presented.

YEAS: Bertschy, Green, Henderson, James, Osborn, Owocki, Schmidt, Steffey, Strayer,
Thompson

NAYS: None

ABSENT: Pushman

Motion was carried by Roll Call Vote

CITIZENS COMMENTS

None.

FY18-19 REVENUE SHARE AGREEMENT

Hart reviewed the process of approval of the agreement to be presented to City Council.

James inquired if an increase is needed due to the amount being the same for many years.

Markland commented that it will be reviewed but feels comfortable with the amount.

Parker inquired about the \$350,000 cap.

Motion by Parker and Supported by Strayer to approve the FY18-19 Revenue Share Agreement.

YEAS: Bertschy, Green, Henderson, James, Osborn, Owocki, Schmidt, Steffey, Strayer,
Thompson

NAYS: None

ABSENT: Pushman

Motion was carried by Roll Call Vote

LANDSCAPE MAINTENANCE & LAWN CARE

Hart presented two maps for lawn and landscape areas. Last year's agreement is expired. Four bids were received for lawn care and two bids were received for landscape. CJ Callaghan came in with the lowest combined bid for both services.

Motion by Strayer and Supported by Parker to accept CJ Callaghan for Lawn Care and Landscape Maintenance for a 3 year term.

All Aye's – None Opposed

Motion was carried by Voice Vote

CALL TO THE AUDIENCE

No requests to speak were made.

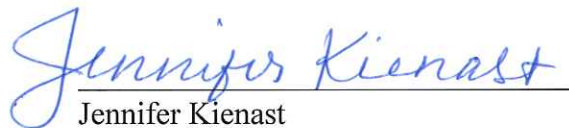
BOARD COMMENTS

Schmidt announced the Arts & Cultural Commission is hosting a public reception for the DIA Inside/Out program on Thursday, April 19, 2018 at 5:30 pm at the Fenton Community & Cultural Center. A new piece of art will be unveiled. All are encouraged to attend.

Meeting was adjourned at 6:30 PM



Craig Schmidt
DDA Chairman



Jennifer Kienast
DDA Recording Secretary

Date Approved: 5/15/2018