

**FENTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING**  
**Tuesday, May 15, 2018**  
**City Hall Council Chambers**  
**301 South LeRoy Street**  
**6:00 PM**

Chairman Craig Schmidt called the meeting to order at 6:03 PM

**ROLL CALL**

Present: Green, Henderson, James, Osborn, Owocki, Pushman, Schmidt, Steffey  
Absent: Bertschy, Parker (*excused*), Strayer (*excused*), Thompson (*excused*)  
Others Present: Michael Hart, DDA Executive Director/Assistant City Manager;  
Lynn Markland, City Manager; Jennifer Kienast, Recording Secretary

**DIRECTOR'S REPORT**

Michael Hart reported on the following items:  
Elizabeth/Shiawassee connector project and obtaining of easements.  
Preliminary discussions for a possible food truck rally.  
Beautification Commission's desire to donate \$1,000 to the butterfly garden.  
Letter of retirement from City Attorney Steve Schultz.

**FINANCIAL REPORT**

Cindy Shane reviewed the financial report from the packet.

**CONSENT AGENDA**

Craig Schmidt reviewed consent agenda items including bill authorization in the amount of \$2,253.67 and meeting minutes of April 17, 2018.

Motion by Owocki and Supported by Henderson to approve the consent agenda as presented.

YEAS: Green, Henderson, James, Osborn, Owocki, Pushman, Schmidt, Steffey,  
NAYS: None  
ABSENT: Bertschy, Parker, Strayer, Thompson

**Motion was carried by Roll Call Vote**

**CITIZENS COMMENTS** – None.

**RECEIVING OF THE FY18-19 BUDGET**

Motion by Steffey and Supported by James to receive the Council-approved FY18-19 Budget.

**Motion was carried by Roll Call Vote**

**BUTTERFLY GARDEN PRESENTATION & PROJECT APPROVAL**

Hart provided a print of the proposed butterfly garden. The butterfly sculpture was moved today to make way for construction to begin. A representative from Jet Stream was present to answer questions. Benches and lighting were discussed.

Different options for steps were discussed and the meeting took a short recess to go outside and inspect the existing steps.

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Project to tentatively start in mid-late June.

Motion by Schmidt and Supported by Osborn to approve the agreement as presented with the exception of the steps.

All Aye's – None Opposed.

**Motion carried by Voice Vote**

**CALL TO THE AUDIENCE – None**

**BOARD COMMENTS**

Schmidt invited everyone to the Community Forum on Thursday, May 24, 2018 at 6:00 pm at the Fenton Community & Cultural Center.

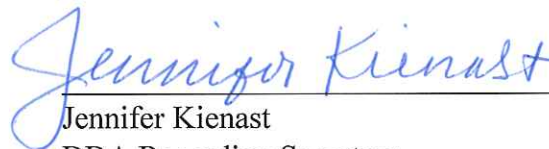
The poor condition of River Street and Silver Lake connector island was discussed.

Municipal parking signs at Red Fox were requested.

Meeting was adjourned at 7:55 PM



Craig Schmidt  
DDA Chairman



Jennifer Kienast  
DDA Recording Secretary

Date Approved: 6/19/2018