

FENTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING
Tuesday, September 19, 2017
City Hall Council Chambers
301 South LeRoy Street
6:00 PM

Chairman Craig Schmidt called the meeting to order at 6:00 PM.

ROLL CALL

Present: Bertschy, Green, Henderson, James, Owocki, Parker, Schmidt, Steffey,
Strayer *(by phone)*
Absent: Bayer, Osborn, Thompson
Others Present: Michael Hart, DDA Director/Assistant City Manager;
Lynn Markland, City Manager; Cindy Shane, Treasurer
Jennifer Kienast, Recording Secretary

DIRECTOR'S REPORT

Michael Hart introduced our new DPW/DDA downtown labor person Sarah Angus. Sarah has a lot of skill sets and we are happy to have her on board. Markland commented that Sarah is a Master Gardener. Markland also gave a quick update on some of the downtown landscaping. Hart shared a thank you note received from the Chamber of Commerce for supporting and participating in the Taste In Fenton event.

FINANCIAL REPORT

Cindy Shane reviewed the financial report from the packet. Fiscal Year began July 1st. Terry Steffey inquired about a \$13.00 parking lot line item. Hart explained that it was most likely for weed control.

CONSENT AGENDA

Schmidt reviewed consent agenda items including bill authorization in the amount of \$4,199.71 and meeting minutes from the following three meetings: August 15, 2017; August 29, 2017; September 11, 2017.

Bertschy inquired about three Visa items listed. Shane explained that it was one Visa charge coded into three different expenditures for the general ledger.

Motion made by Schmidt and Supported by Henderson to approve the consent agenda as presented.

YEAS: Bertschy, Henderson, James, Owocki, Parker, Schmidt, Steffey, Strayer
NAYS: None
ABSENT: Bayer, Green, Osborn, Thompson **Motion was carried by Roll Call Vote**

Terry Green entered the meeting at 6:12 pm

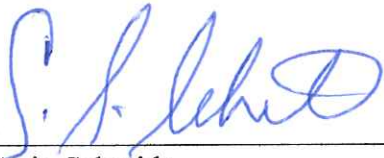
CITIZENS COMMENTS

None present.

BOARD COMMENTS

Markland informed the Board that they will be receiving an invitation for a sculpture unveiling on October 5th at the Community Center. Markland shared some details of the event and sculpture location. The sculpture has a historical significance and will be an excellent addition to the community.

Meeting was adjourned at 6:21 PM



Craig Schmidt
DDA Chairman



Jennifer Kienast
DDA Recording Secretary

Date Approved: 10/17/2017